

SOUTH TONGU DISTRICT ASSEMBLY

2022 ANNUAL ACTION PLAN

Programmes (PBB)	Sub-programmes (PBB)	Broad activity	Timeframe				Cost (GH¢)			Programme status		Implementing institution/depart.	
			Q 1	Q 2	Q 3	Q 4	GoG	IGF	DPs	New	On-going	Lead	Collaborating
1. Management and administration	1.1 General administration	1.1.1 Support Sogakope, Dabala, Larve & Agave-Afedume Area Councils to maintain their offices & procure equipment/consumables					90,000	10,000		√		DE/PO	Central Adm./Area Councils
		1.1.2 Organise town hall & stakeholders meetings on government policies & assembly activities					15,000	35,000		√		DPO/DB A	DCD/HoDs
		1.1.3 Mobilise & engage communities on development issues affecting them					15,000	5,000		√		DPO/DB A	DCD/HoDs
		1.1.4 Procurement & servicing of office equipment, logistics, stationery, consumables, protocol services, legal services and others for departments of the district assembly at Sogakope					150,000	80,000		√		PO	DCD/HoDs
		1.1.5 Maintain district assembly office assets, equipment, machines, furniture & fittings at Sogakope					200,000	80,000		√		DE	DCD/HoDs
		1.1.6 Complete District Assembly office block (Phase I) at Sogakope					200,000			√		DE/PO	DCD/HoDs
	1.2 Finance and revenue mobilization	1.2.1 Supervise revenue collectors at the field, procure revenue logistics & collect property and business data at Sogakope, Dabala & other towns							√		DFO	Revenue collectors	

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			Q 1	Q 2	Q 3	Q 4	GoG	IGF	DPs	New	On-going	Lead	Collaborating
		1.2.2 Construct 2No. sheds at Yorkutikpo & urinal at Dabala markets					282,000	10,000		√		DFO/DE	DCD/HoDs
		1.2.3 Carry out tax education & create awareness on fee-fixing resolution for SMEs & other stakeholders at Sogakope, Dabala & other towns					5,000	5,000		√		DBA/DF O	DCD/HoDs
	1.3 Planning, budgeting and coordination	1.3.1 Prepare & submit annual action plan, RIAP, composite budget & other reports of the assembly at Sogakope					10,000	10,000		√		DPO/DB A	HoDs
		1.3.2 Undertake participatory supervision, monitoring, evaluation & auditing of development projects & programmes in selected communities					30,000	20,000		√		DPO/DE	HoDs
	1.4 Legislative oversights	1.4.1 Organize general assembly, sub-committee, tender committee, management, street address team, audit committee & other meetings at Sogakope					20,000	90,000		√		Central Adm.	HoDs
		1.4.2 Sensitise public on district assembly bye law at Sogakope & Dabala						5,000		√		NCCE	Central Adm./DFO
	1.5 Human resource management	1.5.1 Carry out capacity building (training) programmes, recruitment, promotion & welfare of staff and assembly members at Sogakope					60,000	50,000		√		HR	DCD/HoDs
2. Infrastructure	2.1 Physical and spatial planning	2.1.1 Monitor land development activities & educate public on						15,000		√		PPD	DCD/HoDs

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			Q 1	Q 2	Q 3	Q 4	GoG	IGF	DPs	New	On-going	Lead	Collaborating
delivery and management		building permit acquisition at Sogakope, Dabala & other towns											
		2.1.2 Prepare spatial development framework & local planning schemes for Vume, Tademe & others					296,000	12,000			√	PPD	GIZ/DCD/HoDs
		2.1.3 Maintain/erect signages & continue street naming & property addressing exercise at Vume & Tademe					30,000	20,000			√	PPD	GIZ/DCD/HoDs
		2.1.4 Carried out landscaping & beautification at Sogakope & district assembly premises					40,000			√		PPD	DCD/HoDs
	2.2 Infrastructure development	2.2.1 Provide 10No. water storage tanks to selected communities					200,000			√		DE/PO	DCD/HoDs
		2.2.2 Monitor & collect data on roads, building projects, water and sanitation facilities at Sogakope, Dabala & others					5,000	5,000		√		DE	DCD/HoDs/Assembly members
		2.2.3 Construction of 1No. 10-seater WC toilet at Fievie-Dugame					200,000				√	DE/PO	DCD/HoDs
		2.2.4 Construct 2No. Public Pounds at selected Area Councils					20,000			√		DE/PO	DCD/HoDs/Area Councils
		2.2.5 Acquire land for solid and liquid waste disposal at Kadeve					90,000	10,000		√		PPO/DEHO	Chiefs/Assembly members
		2.2.6 Carry out solid waste management & maintain landfill site at Kadeve					200,000			√		DEHO	DCD/HoDs/Zoomlion
		2.2.7 Dislodge public toilets, carry out fumigation & clean-up exercises at markets, weedy					80,000	10,000		√		DEHO	DCD/HoDs

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		roadsides & other public places at Sogakope & Dabala											
		2.2.8 Procure 2No. motorbikes, sanitation equipment & cleaning consumables at Sogakope					50,000	10,000		√		PO	DCD/HoDs
		2.2.9 Clean public places & educate selected communities & households on hygiene, noise & air pollution					5,000	5,000		√		DEHO	DCD/Assembly members
		2.2.10 Reshape 3.0km deplorable feeder roads, access roads & construct culverts in selected towns					200,000			√		DE	DCD/HoDs
		2.2.11 Erect/maintain road signages & construct speed rumps on selected roads					50,000			√		DE	DCD/GHA
		2.2.12 Educate drivers, motorists & public on road safety measures at Sogakope & other towns					5,000	5,000		√		MTTD	DISEC
		2.2.13 Provide 10No. canoes for crossing streams & rivers in selected communities					50,000			√		PO	Central Adm./MP
		2.2.14 Extend electricity to completed projects communities & public institutions in selected towns & institutions					60,000			√		DE	Central Adm./ECG
		2.2.15 Provide & maintain 200No. streetlights in selected towns					100,000			√		DE	Central Adm./ECG/MP
		2.2.16 Utilize MP's common fund on building materials, laboratory equipment, jerseys & footballs, mathematical sets,					300,000			√		MP	Central Adm.

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		pumping machines etc. to support selected communities											
		2.2.17 Support self-help/community-initiated projects in selected towns					150,000				√	DE/PO	Central Adm. Assembly members
		2.2.18 Renovate District Court at Dabala					300,000				√	DE	DCD/HoDs
		2.2.19 Renovation of 4No. Area Council Offices at Sogakope, Dabala, Larve & Asidowui					70,000			√		DE	DCD/HoDs
		2.2.20 Renovate deplorable district assembly residential buildings at Sogakope					150,000			√		DE	DCD/HoDs
		2.2.21 Completion of 2No. open market sheds at Sogakope market					200,000				√	DE	DCD/HoDs
		2.2.22 Construction of 2No. Open Sheds at Sogakope Market & 1No. Open Shed at Dabala Market					350,000			√		DE	DCD/HoDs
		2.2.23 Fixing of 5No. metal gates and ancillary works at Sogakope market and rehabilitation of Dabala Market					150,000				√	DE	DCD/HoDs
3. Social services delivery	3.1 Education and youth development	3.1.1 Give financial support for brilliant but needy students					160,000			√		Central Adm.	MP/GES
		3.1.2 Supervise education delivery, school feeding & support mock examinations for JHS 3 pupils					20,000	5,000		√		GES	DCE/DCD/HoDs
		3.1.3 Support sports, culture & my first day at school programmes in basic schools					30,000	5,000		√		GES	DCE/DCD/HoDs

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			Q 1	Q 2	Q 3	Q 4	GoG	IGF	DPs	New	On-going	Lead	Collaborating	
		3.1.4 Support STME clinic, scholarships, best teacher award scheme & Independence Day anniversary celebration at Sogakope					100,000				√		GES	DCE/DCD/HoDs
		3.1.5 Complete 2No. 3-unit classroom block with ancillary facilities at Hlevi & Atsieve D/A Basic Schools					600,000					√	DE	DCD/HoDs
		3.1.6 Complete 1No. 3-unit classroom block with ancillary facilities at Sogakope ICCES					320,000				√		DE	DCD/HoDs
		3.1.7 Renovation of 1No. 4-unit classroom at Dordoekope D/A JHS					230,000					√	DE	DCD/HoDs
		3.1.8 Completion of 1No. 4-unit classroom block with ancillary facilities at Dabala SHTS					200,000					√	DE	DCD/HoDs
		3.1.9 Re-roof/renovate 1No. 3-unit classroom block with ancillary facilities at Dendo D/A Basic School					70,000					√	DE	DCD/HoDs
		3.1.10 Re-roof 2No. 3-unit classroom block with ancillary facilities at Dzebetato D/A Basic School					170,000					√	DE	DCD/HoDs
		3.1.11 Complete 2No. 3-unit classroom block with ancillary facilities at Morkordzi and Sogakope SHS Prim. Schs.					630,000				√		DE	DCD/HoDs
		3.1.12 Procure & distribute mono desks for JHSs, dual desks for primary schs & hexagonal desks for KG schs					80,000				√		Central Adm.	GES

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		3.1.13 Support the youth employment & nation builders corps (NABCO) programmes at Sogakope					10,000	5,000		√		YEA/NaB CO	Central Adm.
		3.1.14 Support youth parliament & other youth programmes at Sogakope					5,000	5,000		√		NYA	Central Adm.
	3.2 Health delivery	3.2.1 Support health sector performance review, immunization & malaria control programmes in the district at Sogakope & other towns					45,000	10,000		√		GHS	Central Adm.
		3.2.2 Carry out disease surveillance & public health outreach programmes					10,000	5,000		√		GHS	Central Adm.
		3.2.3 Celebrate World AIDs Day & support HIV/AIDs prevention/response programmes in the district at Sogakope & other towns					20,000			√		GHS/NYA	STDA
		3.2.4 Construction of Out Patient Department at Kpotame Health Center					150,000			√		Central Adm.	GHS
		3.2.5 Completion of 1No. semi-detached nurses quarters at district hospital					140,000				√	Central Adm.	GHS
	3.3 Social welfare and community development	3.3.1 Sensitise public, PTAs & school children on teenage pregnancy & child marriage in schools at Kpotame & Agbadzakope					10,000	1,500		√		SWCD	DOVVSU/C HRAJ/NCC E
		3.3.2 Train women entrepreneurs on business start-up and management at Sogakope						2,400		√		NYA	BAC

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		3.3.3 Educate public on child abuse & trafficking at selected towns					2,000	1,500	60,000	√		SWCD	DOVVSU/GHS
		3.3.4 Register and pay the aged and vulnerable under the LEAP programme					2,500	1,200		√		SWCD	Ghana Police Service
		3.3.5 Undertake care reform initiatives, streetism, repatriation & family welfare services at Sogakope					1,500	1,000	16,830	√		SWCD	Chiefs/Queens/GHS/GES/GIS/DOVVSU
		3.3.6 Carry out juvenile justice administration & supervise NGOs at Sogakope					1,500	2,000		√		SWCD	Court
		3.3.7 Support Ghana school feeding programme in the district					2,000	4,000		√		Desk officer	Beneficiary schools
		3.3.8 Support persons with disability to acquire gainful employment, education & assistive devices at Sogakope					160,000			√		SWCD	Central Adm.
4. Economic development	4.1 Trade, tourism and industrial development	4.1.1 Provide business counselling, training programmes & start-up kits to SMEs in the district					40,000	10,000		√		BAC	Central Adm.
		4.1.2 Organize sensitization forum on Ghana job and skills project for the youth					2,500	1,000	1,500	√		BAC	Central Adm.
		4.1.3 Organize trade & investment show & promote tourism potentials in the district at Ho					15,000	5,000		√		BAC	Central Adm.
	4.2 Agricultural development	4.2.1 Organize farmers' day anniversary in selected town					80,000			√		DAD	Central Adm.

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		4.2.2 Hold farmer fora to review performance of crops in selected towns					3,500	5,000	4,200	√		DAD	Farmers
		4.2.3 Establish demonstration farms on maize and rice at selected towns						5,000	3,500	√		DAD	Farmers
		4.2.4 Train women in cassava and ginger processing at Hikpo, Kpodziadzi, Dendo, Sogakope Kpotame and Adutor						5,000	5,500	√		DAD	Women groups
		4.2.5 Carry out home and farm visit (extension services) to educate farmers on new farming methods at selected towns					4,300		6,800	√		DAD	Farmers
		4.2.6 Educate farmers on adaptation of early maturing crops, mulching, alternative livelihoods at Atitekpo, Detsaome, Tefle, Dordokope and Dabala					5,800		4,300	√		DAD	Farmers
5. Environmental and sanitation management	5.1 Disaster prevention and management	5.1.1 Educate public on climate change & disaster risks (rainstorm, windstorm, sand wining, deforestation, bush fire, flooding), adaptation & mitigation measures in selected towns					5,000	8,000		√		NADMO	STDA/NCC E/GNFS
		5.1.2 Support disaster management & provide relief items to affected communities					80,000			√		NADMO	Central Adm.
		5.1.3 Build capacity & monitor disaster volunteer groups in selected communities					5,000	6,500		√		NADMO	Central Adm.
		5.1.4 Map disaster hazard areas & collect data on disaster						3,000		√		NADMO	PPD

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		activities in selected communities											
		5.1.5 Train staff on rapid rescue response & management of water related disasters at Sogakope						3,400		√		NADMO	GNFS/GAF
	5.2 Natural resource conservation	5.2.1 Raise tree seedlings, distribute them & carry out tree planting in selected communities					10,000	5,000		√		Forestry	Central Adm.
		5.2.2 Promote woodlot development & use of clean cooking fuel & cook stoves at Sogakope					10,000	5,000		√		Forestry	NGOs/Central Adm.
Total							8,725,600	616,900	101,130				